## **Nevada Irrigation District**

1036 W. Main St. Grass Valley, CA 95945 (530) 273-6185 <u>www.nidwater.com</u>





# Business Services Technician I/II Internal Job Posting

Business Services Technician I - \$41.16/hour - \$52.49/hour Business Services Technician II - \$45.44/hour - \$58.01/hour

### **APPLICATION PROCEDURE & DEADLINE:**

A completed Nevada Irrigation District <u>Internal Application</u> must be submitted to be considered for this position. Applications may be hand delivered, mailed or emailed to <u>hr@nidwater.com</u>. A resume and cover letter are strongly encouraged. Applications must be received by the Human Resources Department **no later than Thursday, May 23, 2024 by 5:00 pm.** 

#### **JOB OVERVIEW:**

To perform technical duties related to the development of new water services; to serve as liaison between customers and the District, assisting with the new water service process; and to receive and respond to customer inquiries.

#### **GENERAL QUALIFICATIONS and SPECIAL REQUIREMENTS:**

**Experience:** Business Services Technician I: One year of engineering experience which includes

providing customer service.

Business Services Technician II: Two years of responsible experience similar to Business

Services Technician I with the Nevada Irrigation District.

**Education:** Equivalent to an Associate's degree from an accredited college with major course work

in engineering, construction management, or a related field.

**License:** Possession of a valid California driver's license.

Appointment as State of California Notary Public.