

Staff Report

TO: Board of Directors

FROM: Sandra Dunlap, Finance Director
Cory Cyr, Budget Analyst

DATE: February 12, 2025

SUBJECT: **FY2026 Budget Calendar (Consent)**

FINANCE

RECOMMENDATION:

Receive and file the FY2026 Budget Calendar.

BACKGROUND:

Each year the District prepares a budget calendar to organize preparation of the upcoming year's budget. Publication of the annual budget calendar facilitates advanced planning and scheduling coordination between District Staff and the Board.

Report Summary:

This year's FY2026 Budget season kickoff begins in May 2025. Departments will be provided instructions at the Budget kick-off meeting and will each submit to the General Manager an operating and capital budget proposal.

The General Manager's budget proposal will be presented to the Board at three meetings: Workshop GM Recommended CIP Budget, scheduled for September 10, 2025; Workshop GM recommended Operating Budget, scheduled for October 8, 2025; and the Final Board adoption of the FY2026 Budget scheduled for November 12, 2025.

BUDGETARY IMPACT: None.

Attachments: (1)

- FY2026 Budget Calendar



**Nevada Irrigation District
Budget Calendar
FY2026**

Date	Activity
May 19th, Monday	Meeting: Budget Kick-off Meeting
June 27th, Friday	Due: Department CIP & Capital Outlay Requests
July 11th, Friday	Due: Departmental Operating Budgets
July 22nd, Tuesday	Meeting: CIP & Capital Outlay Request Review
July 23rd, Wednesday	Board Meeting: AB 2561 - Public Sector Vacancy Rates (HR)
August 4th - 7th, Mon-Thurs	Staff Meetings: Departmental Meetings with GM to review Operating Budget Requests
August 25th, Monday	Due: Draft Operating and Capital Budget presented to GM
September 10th, Wednesday	Board Meeting - Workshop: Review GM Recommended CIP Budget
October 8th, Wednesday	Board Meeting - Workshop: Review GM Recommended Operating Budget
November 12th, Wednesday	Board Meeting: Board Approval of Final FY2026 Budget

*Dates may be subject to change as necessary