

**NEVADA IRRIGATION DISTRICT**  
**Administrative Practices Committee**

September 4, 2019

MINUTES

Committee Members Present: W. Scott Miller, Division III  
Ricki Heck, Division I

Committee Staff Members Present: Remleh Scherzinger, General Manager  
Greg Jones, Assistant General Manager  
Marvin Davis, Finance Manager/Treasurer  
Jana Kolakowski, Human Resources Manager  
Kris Stepanian, Board Secretary

**Public Comment**

None

**Minutes of the June 5, 2019, Regular Meeting**

Approved as submitted.

**Minutes of the August 7, 2019, Regular Meeting**

Approved as amended to correct "Resourced" to "Resources" on the last page.

**Rollins Howell Bunger Valve (HBV) Pipe Spool and Air Vent Fabrication (FATR #2076)**

Gary King, Engineering Manager, presented the item, explaining that the existing Rollins Powerhouse 60" HBV is badly deteriorated and must be repaired or replaced per the Division of Safety of Dams (DSOD) and the Federal Energy Regulatory Commission (FERC). A new HBV was purchased from VAG on November 15, 2017, and delivered to the Grass Valley yard on April 1, 2019. The contract to install the new valve was awarded to NMI Industrial at the August 14, 2019 Board of Directors meeting.

The installation requires replacing the existing corroded pipe spool that supports the HBV and connects to the butterfly guard valve. Due to the longer length of the new HBV, three air vents immediately in front of the valve require replacement. This purchase contract provides for the fabrication of the 60" pipe spool and the new air vents.

As indicated in a recent presentation to the Board, this is the last component of this project. The need for a sole source contract is due to the specialty nature of the work to match up the new spool with the HBV and to meet FERC/DSOD deadlines per Policy 3080.3 (J). Unico has the expertise and facilities to design and fabricate on this expedited schedule.

Staff recommends transferring a total of \$126,000.00 from the Hydro Non-Programmatic Capital budget (50112-52915) to the Reservoir, Dam, and Water budget (50112-52921). These funds are currently budgeted for the Loma Rica Powerhouse project, which has been delayed due to permitting constraints in the 5-year capital program. The attached Budget Amendment Request indicates the proposed change. The remaining amount in the Loma Rica Powerhouse project after this transfer will be \$374,000.

Public Comment

None

The Committee unanimously agreed to award a sole source purchase contract in the amount of \$124,252.88, to Unico Mechanical Corp. for the fabrication of the Rollins HBV pipe spool and air vents, approved a budget amendment in the amount of \$126,000.00, and authorized the General Manager to execute the appropriate documents.

KSt