

Staff Report

TO: Board of Directors

FROM: Debbie Martin, CPA (Inactive), Controller

DATE: January 12, 2022

SUBJECT: Annual Disclosure of 2021 Reimbursements (Consent)

FINANCE

RECOMMENDATION:

Adopt Resolution No. 2022-03 (Annual Disclosure of Reimbursement to Employees and Directors)

BACKGROUND:

Per California Government Code Section 53065.5, each special district shall no less than annually, disclose any reimbursement paid by the district to an employee or Board member, within the immediately preceding fiscal year, of a least one hundred dollars (\$100) for each individual charge for services or product received.

“Individual charge” includes, but is not limited to one meal, lodging for one day, transportation, or a registration fee.

Nevada Irrigation District made ten payments meeting the requirements of this code section and provides for the details of these payments in the attached “Employee and Board Member Reimbursements” report.

BUDGETARY IMPACT: None

DM

Attachments: (1)

- Resolution No. 2022-03 (Annual Disclosure of Reimbursement to Employees and Directors)



RESOLUTION NO. 2020-03
OF THE BOARD OF DIRECTORS OF THE NEVADA IRRIGATION DISTRICT

**ANNUAL DISCLOSURE OF REIMBURSEMENT
TO EMPLOYEES AND DIRECTORS**

BE IT RESOLVED that the Board of Directors of the Nevada Irrigation District does hereby adopt the following resolution:

Disclosure, pursuant to Government Code Section 53065 .5, of the amounts of reimbursement to employees and Directors shall occur once a year in January of each year following the end of the calendar year for the preceding calendar year. The statement of reimbursement shall be accumulated by the establishment of a file with the title "Reimbursements, Name of Employee or Director," and periodically records shall be inserted in regard to the amounts of reimbursement. Annually a form shall be completed and filed with the Board by the accounting department and an item included on the January Agenda making it clear that those records are available for public review and are being rendered to the Board at its January meeting for its review.

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PASSED AND ADOPTED by the Board of Directors of the Nevada Irrigation District at a regular meeting held on the 12nd day of January 2022, by the following vote:

AYES:	Directors:
NOES:	Directors:
ABSENT:	Directors:
ABSTAINS:	Directors:

President of the Board of Directors

Attest:

Secretary to the Board of Directors

**NEVADA IRRIGATION DISTRICT
EMPLOYEE AND BOARD MEMBER REIMBURSEMENTS
FOR FISCAL YEAR 2021**

EMPLOYEE NAME	CHECK #	PURPOSE	AMOUNT
COBY MCCOY	53654	SWRCB WATER DISTRIBUTION OPERATOR GRADE 5 EXAMINATION FEE REIMBURSEMENT	\$155.00
COBY MCCOY TOTAL			\$155.00
JOHN ORTIZ	50367	MICROSOFT EXCHANGE/PENTAMATION SERVER UPGRADE ONLINE SUPPORT	\$499.00
JOHN ORTIZ TOTAL			\$499.00
KRIS STEPANIAN	52006	PROFESSIONAL DEVELOPMENT FUNDS FOR MANAGERS 2021	\$500.00
	53575	8/25/2021 BOD MEETING LUNCH REIMBURSEMENT	\$142.80
KRIS STEPANIAN TOTAL			\$642.80
LAURA PETERS	52266	WATER 101 WORKSHOP: THE BASICS AND BEYOND COURSE REIMBURSEMENT	\$249.00
	54601	AIRFARE REIMBURSEMENT FOR ACWA CONFERENCE	\$137.97
	55085	11/30/2021 HOTEL REIMBURSEMENT FOR ACWA CONFERENCE	\$252.28
	55085	12/1/2021 HOTEL REIMBURSEMENT FOR ACWA CONFERENCE	\$252.28
LAURA PETERS TOTAL			\$891.53
ROBERT JACKSON	51890	OFFICE OF WATER PROGRAMS CSU SACRAMENTO WATER TREATMENT PLANT OPERATION COURSE REIMBURSEMENT	\$123.55
	51890	SWRCB WATER DISTRIBUTION OPERATOR GRADE 5 EXAMINATION FEE REIMBURSEMENT	\$155.00
ROBERT JACKSON TOTAL			\$278.55
GRAND TOTAL			\$2,466.88

GOVERNMENT CODE: 53065.5.

EACH SPECIAL DISTRICT, AS DEFINED BY SUBDIVISION (A) OF SECTION 56036, SHALL, AT LEAST ANNUALLY, DISCLOSE ANY REIMBURSEMENT PAID BY THE DISTRICT WITHIN THE IMMEDIATELY PRECEDING FISCAL YEAR OF AT LEAST ONE HUNDRED DOLLARS (\$100) FOR EACH INDIVIDUAL CHARGE FOR SERVICES OR PRODUCT RECEIVED. "INDIVIDUAL CHARGE" INCLUDES, BUT IS NOT LIMITED TO, ONE MEAL, LODGING FOR ONE DAY, TRANSPORTATION, OR A REGISTRATION FEE PAID TO ANY EMPLOYEE OR MEMBER OF THE GOVERNING BODY OF THE DISTRICT. THE DISCLOSURE REQUIREMENT SHALL BE FULFILLED BY INCLUDING THE REIMBURSEMENT INFORMATION IN A DOCUMENT PUBLISHED OR PRINTED AT LEAST ANNUALLY BY A DATE DETERMINED BY THAT DISTRICT AND SHALL BE MADE AVAILABLE FOR PUBLIC INSPECTION.