

Staff Report

for the Regular Meeting of the Board of Directors, October 28, 2020

TO: Board of Directors

FROM: Doug Roderick, P.E., Interim Engineering Manager

DATE: October 21, 2020

SUBJECT: 2020 Urban and 2020 Agricultural Water Management Plans (FATR# 1034)

ENGINEERING

RECOMMENDATION:

Award a consulting contract with Zanjero in the amount of \$148,680 and authorize the Interim General Manager to execute the appropriate documents.

BACKGROUND:

Urban Water Management Plans (UWMP) and the Agricultural Water Management Plans (AWMP) are prepared by California water suppliers to support long-term resource planning, and ensure adequate water supplies are available to meet existing and future water demands. These plans are prepared every five years and submitted to the California Department of Water Resources (DWR) as required in California Water Code and the Water Conservation Act of 2009. The DWR develops guidebooks to assist water suppliers in development of the UWMP and AWMP.

Staff will work with Zanjero to complete the UWMP and AWMP in accordance with legislative requirements and the DWR guidebooks. An important part of the development of the UWMP and AWMP involves public input. Currently only a public hearing is required as part of the process, but public outreach and involvement in this process is vital. As such, NID will hold 2 public workshops for the UWMP and 2 public workshops for the AWMP in addition to the required public hearings.

The RFP was sent out on September 15, 2020 to 9 consultants. Two proposals were received on October 16, 2020. Four staff members reviewed each of the

proposals for the project without being given the project costs so that the proposal could be evaluated without any bias towards costs. There were a total of 65 points for the proposal evaluations, and 35 points for costs. Once the proposals were evaluated by staff and points were totaled, each proposal was awarded points for costs for final score.

Rankings without costs

| Proposal Team | Total Points |
|----------------------|---------------------|
| GHD | 39.1 |
| Zanjero | 56.5 |

Rankings with costs

| Proposal Team | Total Points | Costs |
|----------------------|---------------------|--------------|
| GHD | 62.2 | \$225,284 |
| Zanjero | 91.5 | \$148,680 |

Based on the scoring above, Zanjero was the preferred consultant for the project. Staff is recommending that the Board award the consultant contract with Zanjero in the amount of \$148,680.

This item is in alignment with Goals Number 1 and 2 of the District's Strategic Plan by the proactive management of our resources and by providing a continuous stream of communication with our customers and various stakeholder groups.

BUDGETARY IMPACT:

Current remaining budget for 10171-52603 Consulting Fees as of September 30th is \$235,368. After this commitment, there will be \$86,688 remaining in 10171-52603.

DR