

Staff Report

for the Administrative Practices Committee meeting of September 1, 2020

TO: Board of Directors

FROM: Doug Roderick, P.E., Interim Engineering Manager
Greg Jones, M.B.A., Interim General Manager

DATE: August 26, 2020

SUBJECT: Water Planning Projections (FATR #1041)

ENGINEERING

RECOMMENDATION:

Discuss Task Order 4 in the amount of \$20,000 for HDR and advance a recommendation to the Board of Directors as appropriate.

BACKGROUND:

On August 26, 2020 the Board received a presentation from HDR regarding the Water Planning Projections that are presented in the Water Demand Analysis, Hydrologic Analysis and Water Supply analysis technical memorandums developed by HDR. The technical memorandums have since been released to the public for review and comment.

Staff identified the next steps after release of the technical documents, which included a public comment period that would end on October 9, 2020, and a board workshop that would be held on or about October 28, 2020, to present and review the public's comments for discussion.

At the August 26, 2020 meeting, both the Board and the public requested that another meeting be held to allow the public to submit questions prior to October 9, 2020. Staff is planning a public meeting to be held the week of September 21, 2020, final time and date to be determined.

Staff has reached out to HDR to discuss the level of effort and cost for HDR to respond to comments and to be present at both meetings. This effort was not included in the original scope of work and will require an additional task order. The original contract has been fully expended. Since the amount of comments is unknown, staff and HDR had to make some assumptions on the level of effort anticipated.

Staff is requesting that the Administrative Practices Committee advance a recommendation to the Board to approve Task Order 4 for HDR in the amount of \$20,000.

This item supports Goal No. 2 of the District's Strategic Plan by developing a collaborative and responsive relationship with our local and regional community, and Goal No. 3 by developing and managing our resources that protects and provides for local control of our community's most valuable assets – a fairly priced and available water supply.

BUDGETARY IMPACT:

This project is budgeted within 10151-52603 general consulting contracts.

DR/GJ