

NEVADA IRRIGATION DISTRICT
ADMINISTRATIVE PRACTICES COMMITTEE

MINUTES

July 7, 2020

The Administrative Practices Committee of the Nevada Irrigation District convened in regular session via video-teleconference at the District's main office located at 1036 W. Main Street, Grass Valley, on the 7th day of July 2020, at 9:02 a.m.

Committee Members present were Ricki Heck, Division I, and Chris Bierwagen, Division II.

Staff members present included Greg Jones, Interim General Manager; Marvin Davis, Finance Manager/Treasurer; Chip Close, Water Operations Manager; Doug Roderick, Interim Engineering Manager; Tonia Tabucchi Herrera, Senior Engineer; Shannon Wood, Business Services Technician; and Kris Stepanian, Board Secretary.

PUBLIC COMMENT

None

MINUTES OF THE JUNE 2, 2020, REGULAR MEETING

Approved as submitted.

Public Comment: None

MINUTES OF THE JUNE 22, 2020, SPECIAL MEETING

Approved as submitted.

Public Comment: None

ELIMINATION OF THE SENIOR FACILITY RANGER CLASSIFICATION, CREATION OF THE RECREATION SUPERINTENDENT CLASSIFICATION AND UPDATING HEADCOUNT FOR A PART-TIME SENIOR PARK RANGER

Monica Reyes, Recreation Manager, presented the item.

Public Comment: None

The Committee unanimously agreed to advance a recommendation to the Board of Directors to approve the elimination of the Senior Facility Classification, the creation of the Recreation Superintendent Classification, and the update to headcount for a part-time Senior Park Ranger.

ADDITION OF THE PUBLIC INFORMATION OFFICER CLASSIFICATION & ADJUSTMENT TO COMMUNICATIONS SPECIALIST SALARY SCHEDULE

Greg Jones, Interim General Manager, presented the item.

Public Comment: None

The Committee directed staff to table the item and requested more information for the current temporary assignment. (Consent)

REVISION TO SECTION 14 - PHYSICAL ENCROACHMENTS TO DISTRICT FACILITIES AND CREATION OF SECTION 15 - RECREATION OF THE RULES AND REGULATIONS

Doug Roderick, Interim Engineering Manager, presented the item.

Public Comment: None

The Committee unanimously agreed to advance a recommendation to the Board of Directors to approve the proposed revisions to Section 14 of the Rules and Regulations: Physical Encroachments to District Facilities and to approve the creation of Section 15 of the Rules and Regulations: Recreation Rules and Regulations

TABLE MEADOW ROAD PHASE 2 DISTRICT FINANCED WATERLINE EXTENSION (DFWLE) CONSIDERATION OF ADDITIONAL FUNDING AGREEMENTS

Shannon Wood, Business Services Technician, presented the item.

Public Comment: None

The Committee was in agreement to accept a Funding Agreement for the new property owner. However, the Committee was not in agreement to accept the remaining three (3) property owners to execute Funding Agreements. Therefore, the Committee unanimously agreed to advance the item to the Board of Directors without a recommendation.

SAFETY ACTIVITIES REPORT

Greg Jones, Assistant General Manager, presented the item.

Public Comment: None

Informational item.

KSt