

Staff Report

for the Administrative Practices Committee Meeting of February 4, 2020

TO: Administrative Practices Committee
FROM: Monica Reyes, Recreation Manager
DATE: January 21, 2020
SUBJECT: Long Ravine Boat Slips (FATR #2356)

RECREATION

RECOMMENDATION:

Award a sole-source purchase of the Long Ravine boat slips from Lake Construction/EzDock in the amount of \$171,094.18, and authorize the General Manager to execute the appropriate documents.

BACKGROUND:

Lake Construction/EzDock has been under contract with the District for multiple boat slip purchases over the past three years. Lake Construction is a dealer/distributor for EzDock. EzDock is globally known for the manufacturing of long-lasting, eco-friendly, and easy to work with modular dock/slip systems. This final purchase of boat slips will complete our slip replacement program and allow for consistency of product throughout all of our campgrounds.

This sole-source award complies with the following section of the District's Procurement Policy:

3080.3.J.2 In order to match other products in use on a particular public improvement either completed or in the course of completion.

Over the past three years, NID's Recreation Department has been replacing the old wooden boat slips with plastic slips at all of the District campgrounds. Half of the boat slips at Long Ravine Campground have already been replaced, and this is the last of the campgrounds requiring replacement.

The remaining wooden slips at Long Ravine are about 30 years old and are becoming a safety issue for staff and slip holders. The wood is splintering,

and nails and screws are coming loose. Many repairs have been made throughout the years. The cost of repairs is now outweighing the cost of replacement; some of the slips are also past the point of repair and will need to be removed as they are no longer usable.

Long Ravine is a popular boating location with a typical waitlist of twenty plus. The boat pass and slip rental for the four-month season is \$1,040.00. Not replacing the boat slips will cause an increase in repair costs, a reduction in revenue due to the loss of rentable slips, and a longer waitlist for Long Ravine Customers.

Replacement can be a lengthy process. Once the order for the slips is placed, it will take about a month before the slips arrive and an additional two to three weeks for District staff to have them built and installed. With the APC Committee's approval of this purchase, the slips can be ordered and installed before the May 15th deadline, which is when the boat slip holders take possession.

This item is in alignment with Goal No. 1 of the District's Strategic Plan, to maintain proactive, prudent and forward-thinking management to ensure resilient and sustainable operation of our system for the benefit of our customers, our community and the environment.

BUDGETARY IMPACT:

The budget for the new plastic boat slips is in the 2020 Non-Programmatic Capital budget (30250-52915), and the budgeted amount is \$215,000.00. The quote received from Lake Construction/EzDock is \$171,094.18, leaving a \$43,905.82 balance remaining in the 2020 Capital Budget (30250-52915). The remaining balance will be used to dispose of the old wooded slips, which is estimated not to exceed \$20,000.

MR

Attachments: (1)

- Lake Construction/EzDock bid

